

TUESDAY, JULY 9, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 9, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. Marc Rogols, Deputy County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from July 2, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 10, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$375,002.93** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$45,000.00 – 925.1207.5501 – Equipment T-Cap – T-Cap

\$12,000.00 – 249.2035.5301 – EMA – EOC Supplies – Commissioners

\$6,661.27 – 101.1105.5703 – Contingencies – Commissioners

\$577.46 – 101.1105.5703 – Contingencies – Treasurer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Fund Transfer Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

**\$10,838.48 – 101.1105.5609 – ALGT Interest – Treasurer
TO
201.0000.4705 – ALGT Interest – Treasurer**

**\$3,189.74 – 101.1105.5610 – Motor Vehicle Tax Interest – Treasurer
TO
202.0000.4706 - Motor Vehicle Tax Interest – Treasurer**

**\$577.46 – 101.1105.5611 – Special Projects Assessment Interest – Treasurer
TO
901.000.4707 – Special Projects Assessment Interest - Treasurer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND APPROPRIATION OF FUNDS:

**\$300.00 – 101.1145.5501 – Equipment – Recorder
TO
101.1145.5403 – Travel – Recorder**

**\$577.46 – 101.1105.5703 – Contingencies – Treasurer
TO
101.1105.5611 – Special Projects Assessment Interest**

**\$6,661.27 – 101.1105.5703 – Contingencies – Commissioners
TO
101.5010.5437 – Veterans – Vets Services Transport – Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Back Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the CASH ADVANCE BACK:

**\$12,000.00 – 227.2020.5801 – Advance Out – VOCAQ Grant – Juvenile/ Probate
TO
101.0000.4910 – Cash Advance In – Juvenile/ Probate**

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Blanket Purchase Order Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

\$15,601.00 – 101.1145.5901 – Other Expenses - Recorder

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- The final Emergency Operation Center preparation is underway, and the generator is being installed.
- The FEMA/SBA meetings are this week at the Disaster Recovery Center.
- There was flooding throughout county last week and damage was reported.
- The Disaster Recovery Center is July 8th- July 10th at EOC from 8:30am – 7:00pm daily.
- The quarterly LEPC meeting is scheduled for July 11th.
- The quarterly Healthcare Coalition Meeting is scheduled for July 12th.
- New Dispatch Channel Test.
- The 800MHz radio annual fees are due and invoices will be going out this week.
- The Hazard Mitigation Plan Update Meeting is July 18th.
- The County Drone Program Meeting is scheduled for July 17th.
- The GIS Funding Discussion is scheduled for next week.

In the Matter of
Contract and Contract Addendum for
2019 Pickaway County and Township Resurfacing Program
BID B For Pickaway County Engineer Department:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Contract and Contract Addendum for Pickaway County 2019 Pickaway County and Township Resurfacing Program – Bid B with The Shelly Company.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Community Development Block Grant
Ashville West Station Street Project Contract
With Roese Brothers Paving:

Robert Berquist, Berqshire LLC, met with the Commissioners for signatures for the 2018 CDBG Allocation Program, Village of Ashville West Station Street Project agreement with Roese Brothers Paving, Inc. The agreement is for Roese Brothers Paving, Inc. to provide labor and material for the West Station

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Street Project. Upon review of agreement, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart to authorize Commissioner Wippel to sign the 2018 CDBG Allocation Program, Village of Ashville West Station Street Project Agreement with Roese Brothers Paving, Inc.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Travel Authorizations Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of July 2019, at the total probable cost \$1,487.77.

In the Matter of
Resolution Approving the Expedited Type 2 Annexation Petition for the
Annexation of 10.165 Acres in Scioto Township into the Village of Commercial Point –
Luke and Elizabeth Stevenson, Petitioners:

Craig Stevenson, Harral and Stevenson, agent for Luke and Elizabeth Stevenson, owners, Marc Rogols, Deputy County Administrator and the Commissioners were all present for the Type II Annexation for 10.165 acres. No ordinance was received from the Village of Commercial Point within 25 days from the time of filing of the petition. The Ohio revised code references that an ordinance by the village would state what the village would cover as services for roads. Mr. Stevenson explained that the neighboring 65 acres have been annexed in two different halves. Mr. Stevenson feels the village seems to be pro-growth for new subdivisions from the meeting he has had with the village.

During business conducted while in session, the commissioners held a meeting and reviewed the Expedited Type 2 Annexation petition filed in their office on May 28, 2019, for the annexation of 10.165 acres of Scioto Township into the Village of Commercial Point. Craig Stevenson, Harral and Stevenson, is the agent for the petitioners, Luke and Elizabeth Stevenson, 95050 State Route 104, Lockbourne, Ohio 43137;

With no annexation agreement or cooperative economic development agreement filed with the Expedited Type 2 Annexation petition, the territory to be annexed may not, at any time, be withdrawn or excluded from the township pursuant to ORC 503.07. The annexed land thus remains subject to the township's real property taxes.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution pursuant to ORC. 709.023 (D):

Resolution No: PC-070919-1

WHEREAS, an Expedited Type 2 Annexation petition that met all of the engineering and legal requirements was properly filed in the Pickaway County Board of Commissioners' office on or about May 28, 2019, for the annexation of 10.165 acres of Scioto Township to be annexed into the Village of Commercial Point; and,

WHEREAS, the person who signed the petition, Luke and Elizabeth Stevenson, as owners, 9505 State Route 104, Lockbourne, Ohio 43137, such company is the owner of the property to be annexed; and,

WHEREAS, the petition contains the signatures of all of the property owners in the territory to be annexed; and,

WHEREAS, the territory to be annexed does not exceed 500 acres; and,

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WHEREAS, the territory to be annexed share a common boundary with the municipality for a continuous length of at least 5% of the perimeter of the territory to be annexed; and,

WHEREAS, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory to be annexed; and,

WHEREAS, the Village of Commercial Point Council failed to adopt a Resolution within 20 days after the filing of the petition that was received by the Pickaway County Board of Commissioners' office on May 28, 2019. Pursuant to ORC. 709.023 (D), failure of the municipal corporation or any of those townships to timely file an ordinance or resolution consenting or objecting to the proposed annexation shall be deemed to constitute consent by that municipal corporation or township to the proposed annexation; and,

WHEREAS, no street or highway will be divided by the boundary between the municipality and township so as to create a road maintenance problem; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approves the Expedited Type 2 Annexation of 10.165 acres of Scioto Township into the Village of Commercial Point, Pickaway County, Ohio, filed by Craig Stevenson, Harral and Stevenson, the agent for the petitioners, Luke and Elizabeth Stevenson, owners of property.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

~Certification~

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal #65, pages dated July 9, 2019

Angela Karr

In the Matter of
2019 Pickaway County Tax Budget Hearing; and,
2019 Pickaway County General and Non-General/Special Revenue Tax Budgets Approved:

The Commissioners held a Public Hearing for the Pickaway County General Fund and Non-General/Special Revenue Fund Tax Budgets for 2019 as mandated by the Ohio Revised Code (ORC). Pursuant to ORC §5705.30, a Public Hearing Notice of the date, time, and location for the hearing was advertised in the *Circleville Herald*, dated July 5, 2019. No members of the public were in attendance for the Public Hearing.

The estimated revenue and expenditures were reviewed by the commissioners based on the submittals by county elected officials and department heads. With the estimated January 1, 2020 General Fund carryover balance of \$8,953,823.85, estimated 2020 revenue of \$18,570,429.59, and estimated expenses of \$19,193,375.47, a General Fund ending balance of \$8,330,877.97 is being projected for 2020 General Fund.

Following the review, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the Pickaway County 2019 General Fund and Non-General/Special Revenue Fund Tax Budgets as presented.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims or Unemployment claims filed this week.
- Two additional items were submitted regarding the South Pickaway Street property, the mortgage survey showing all setbacks and the listing of residential owners within 200 feet. Mr. Rogols met with Terry Frazier to review the file of the property. It will be presented to City Council the third week of August.
- There are currently 15 items listed on Govedeals.com for sale. There are three Bryant roof top air conditioning units from a Pickaway County Sheriff theft recovery, and the enclosed trailer from Veterans Services that received damage during the tornado. There are nine Greenheck Weather Louvers (groups of 5) and two shower units from the Fairgrounds project.
- Bio-metric screenings are tomorrow, Wednesday, July 10, 2019 at the CRC Building from 8:00 a.m. to 5:00 p.m. Mr. Rogols will be attending and staying to assist Joy Ewing with the after-hours appointment for the health evaluations.
- Mr. Rogols met with the Building Department to discuss a lead CBO. The intent is to keep all plan review in house as much as possible. Kelson Kight has showed interest in meeting with Mr. Rogols and Mrs. Dengler once she returns to the office.

In the Matter of
Executive Session:

At 10:43 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mr. Rogols in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:50 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Community Development Block Grant,
CDBG Allocation, Second Public Hearing and
BID Opening of Pickaway Senior Center
Energy Savings Lighting Equipment:

Second public hearing and BID Opening for the Pickaway Senior Center, for Community Development Block Grant (CDBG) was held June 9, 2019 at 11:00 a.m. Marc Rogols, County Deputy Administrator was in attendance.

Engineer's Estimate: \$25,800.00

The were no bids submitted for the Energy Savings Lighting Equipment Project.

Berqshire, LLC will be contacted for review and clarification of the process since no bids were received.

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In the Matter of
Pickaway County Engineer
State of Ohio DAS Contract with
Cintas Corporation for Uniforms:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to authorize Sterlin Mullins, County Engineer, to enter into the State of Ohio DAS contract #GDC020 with Cintas Corporation for uniform services for employees at the Highway Department.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Resolution of Approval for County Engineer to
R Fracture Critical Bridge Located on Hall Road:

Chris Mullins, County Engineer, met with the commissioners to inform them of an emergency repair needed for the bridge and road on Hall Road. Due to recent flood damages to the bridge, Mr. Mullins is requesting the Commissioners declare an emergency situation, pursuant to ORC 307.86(a) (1) and (2), allowing the Pickaway County Engineer to proceed by Force Account per ORC5543.19 for the replacement of said bridge. Monroe Township receive over ten (10) inches of rain from a period of July 3, 2019 to July 6, 2019. The subsequent flooding damaged said bridge and road. Mr. Mullins feels it will be necessary to replace the bridge for the safety and welfare of the public of Pickaway County.

After further discussion regarding the matter, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-070919-2

WHEREAS, it has been found by the Pickaway County Engineering Department that recent flooding caused damage to the road and bridge positioned on Hall Road; and,

THEREFORE BE IT RESOLVED that in order to prohibit further damage to the structure and for the safety and welfare of the public, the Pickaway County Board of Commissioners declares the repairs to the bridge to be an emergency situation and, pursuant to Ohio Revised Code §307.86 (A) (1) & (2), hereby authorizes Chris Mullins, Pickaway County Engineer, to proceed by Force Account per Ohio Revised Code §5543.19 for the restoration of the bridge.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 6, 2019.

A total of \$150 was reported being collected as follows: \$45 in dog licenses; \$30 in dog license late penalty; \$50 in private donations; and \$25 in redemptions.

No (0) stray dogs were processed in; No (0) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk